

Notice: These minutes are paraphrased and reflect the proceedings of the Board of Commissioners. MCA 7-4-2611(2) (b).

MONDAY, OCTOBER 7, 2013

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction

9:45:49 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Hank Galpin, Clerk Kile

Hank Galpin, 1885 Stillwater Road spoke about concerns pertaining to summer fire restrictions and upcoming commissioner appointments to the Airport Authority Board. He explained that last summer he encountered a young family setting off fireworks on Clark Drive, near his property during the middle of the day when it was 90 degrees outside. He stated he called 911, and was told there are no restrictions for setting off fireworks on county property. He then stated he along with Jim Trout are up for re-appointment to the Airport Authority Board and explained Jim Trout has served 30 years on the board and he has served 14; they are now the institutional members of the organization he stated. Galpin noted the Airport Authority Board is currently working as smooth as you could possibly imagine.

General discussion was held relative to fire restrictions.

No one else rising to speak, Chairman Holmquist closed the public comment period.

PUBLIC HEARING: VLACHOS ZONE CHANGE, MAP AMENDMENT/ HIGHWAY 93 NORTH ZONING DISTRICT

10:00:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Planning & Zoning Director B. J. Grieve, Planner Eric Mark, Bill Vlachos, Andy Hyde, Clerk Kile

Mack entered into record FZC 13-02; an application submitted by William and Carol Vlachos with technical assistance from Andy Hyde with Carver Engineering for a map amendment one mile north of Church Drive and one mile south of K-M Ranch Road on the west side of Highway 93. He noted the property is currently zoned AG-40 and surrounding properties are SAG-10, SAG-5 and AG-40. Mack pointed out the request came to them as a result of a floodplain and zoning violation. The request is a zone change to I-1H, which is a permitted use within the I-1H zone. He stated no public comments were received and six comments from public agencies were submitted.

Chairman Holmquist opened the public hearing to anyone wishing to speak in regards to the zone change.

Andy Hyde, representing the applicant stated they are satisfied with the Planning Boards staff report. He reviewed current zoning and pointed out the property is not good AG land, and stated the proposed zoning is consistent with both the county's growth policy and the Riverdale Neighborhood Plan. He explained the north boundary of the parcel is next to the landfill that makes it a better industrial zone since you would not want residential next to the landfill zone.

No one else rising to speak, Chairman Holmquist closed the public hearing.

Commissioner Krueger made a **motion** to adopt Resolution of Intent 837CA. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Commissioner Krueger made a **motion** to amend the previous motion to include adopting the findings of fact as proposed by the Planning Board. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

RESOLUTION NO. 837 CA

WHEREAS, the Board of Commissioners of Flathead County, Montana, held a public hearing on the 7th day of October, 2013, concerning a proposal by William and Caroline Vlachos to change the zoning designation in a portion of the Highway 93 North Zoning District from AG-40 (Agricultural) to I-1H (Light Industrial-Highway);

WHEREAS, notice of that hearing was published pursuant to Section 76-2-205(1), M.C.A., on September 23 and September 30, 2013;

WHEREAS, the Board of Commissioners did hear public comment on the proposed zoning change at said hearing;

WHEREAS, the Board of Commissioners reviewed the recommendation of the Flathead County Planning Board regarding the proposed change in the Highway 93 North Zoning District; and

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Flathead County, Montana, hereby adopts findings of fact as to the statutory criteria as adopted by the Flathead County Planning Board and, in accordance with Section 76-2-205(4), M.C.A., adopts this resolution of intention to change the zoning designation in a portion of the Highway 93 North Zoning District from AG-40 to I-1H, the boundaries of said area are described as:

Tract 2G in the Southeast Quarter of the Southeast Quarter (SE ¼ SE ¼) of Section 1, Township 29 North, Range 22 West, P.M.M., Flathead County, Montana. (Certificate of Survey No. 16493)

The property is located at 3872 Highway 93 North, Kalispell, MT, located on 10.8 acres.

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(Continued)**

BE IT FURTHER RESOLVED that notice of the passage of this resolution of intention, stating the boundaries of the portion of the Highway 93 North Zoning District to be changed, the general character of the proposed designation for the area to be changed, that the regulations for said district are on file in the Clerk and Recorder's Office, and that for thirty (30) days after the first publication of thereof, the Board will receive written protests to the change to the Highway 93 North Zoning District, shall be published once a week for two weeks.

BE IT FURTHER RESOLVED, that written protests will be received from persons owning real property within the Highway 93 North Zoning District for a period of thirty (30) days after first publication of that notice, in order that only valid signatures are counted, the freeholders who file protests are either registered to vote in Flathead County or execute and acknowledge their protests before a notary public.

BE IT FURTHER RESOLVED that if forty per cent (40%) of the owners of real property within the Highway 93 North Zoning District protest the proposed change in said district, then the change will not be adopted.

DATED this 7th day of October, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Gary D. Krueger
Gary D. Krueger, Member

By/s/Calvin L. Scott
Calvin L. Scott, Member

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

NOTICE OF PASSAGE OF RESOLUTION OF INTENTION
HIGHWAY 93 ZONING DISTRICT

The Board of Commissioners of Flathead County, Montana, hereby gives notice pursuant to Section 76-2-205(5), M.C.A., that it passed a resolution of intention (Resolution No. 837 CA) on October 7, 2013, to change the zoning designation in a portion of the Highway 93 North Zoning District from AG-40 (Agricultural) to I-1H (Light Industrial-Highway).

The boundaries of the area proposed to be amended from AG-40 to I-1H are described as:

Tract 2G in the Southeast Quarter of the Southeast Quarter (SE ¼ SE ¼) of Section 1, Township 29 North, Range 22 West, P.M.M., Flathead County, Montana. (Certificate of Survey No. 16493)

The property is located at 3872 highway 93 North, Kalispell, MT, located on 10.8 acres.

The proposed change would generally change the character of the zoning regulations applicable to the property from a district intended to protect and preserve agricultural land for the performance of a wide range of agricultural functions and to control the scattered intrusion of uses not compatible with an agricultural environment, including but not limited to residential development, to allowing for light industrial uses and service uses that typically do not create objectionable characteristics (such as dirt, noise, glare, heat, odors, smoke, etc.) which extend beyond the lot lines, that are located along state and federal highways.

The regulations defining the AG-40 and I-1H Zones are contained in the Flathead County Zoning Regulations, on file for public inspection at the Office of the Clerk and Recorder, Courthouse, 800 South Main, Kalispell, Montana, at the Flathead County Planning and Zoning Office, 1035 1st Avenue West, Kalispell, Montana, and on the Flathead County Planning and Zoning Office's website, at: http://flathead.mt.gov/planning_zoning/downloads.php. Documents related to the proposed zone change are also on file for public inspection at the Office of the Clerk and Recorder and the Flathead County Planning and Zoning Office.

For thirty (30) days after the first publication of this notice, the Board of Commissioners will receive written protests to the change proposed for a portion of the Highway 93 North Zoning District from persons owning real property within that District whose names appear on the last completed assessment roll of Flathead County and who either are registered voters in Flathead County or execute and acknowledge their protests before a notary public.

DATED this 7th day of October, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

Publish on October 10 and October 17, 2013

CONSIDERATION OF LAKESHORE PERMIT: ENGEN, FLV 13-08

10:15:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Mack noted on September 19, 2012 the Board of Commissioners approved Lake and Lakeshore Construction Permit FLP 12-46 which was to replace an existing stairway and reconstruct a retaining wall within the Lakeshore Protection Zone on Ashley Lake Road. Upon the site inspection, it was noticed the stairs were 6-foot wide and per regulations, you are only allowed a four-foot wide stairway. Mack stated what was being replaced was a grandfathered stairway that was made out of concrete and is being replaced by natural stone.

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Grieve stated he wanted it to be abundantly clear in regards to how this variance is unique. He explained as it was mentioned there were stairs there made of concrete before that were 6-foot wide and are only suppose to be four. The proposal is to replace the stairs with natural stone 6 foot wide.

General discussion was held relative to variances.

Commissioner Scott made a **motion** to approve Lake and Lakeshore Construction Permit FLV 13-08. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: DEQ 319 CONTRACT NO. 210111/ BIGFORK STORMWATER

10:19:51 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Grant Writer Debbie Pierson, Clerk Kile

Pierson noted the document is a contract modification of an existing contract with DEQ; pertaining to multiple things that include finishing sample analysis work for the project and moving funds between tasks.

Commissioner Krueger made a **motion** to approve Contract No. 210111. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

AUTHORIZATION TO PUBLISH NOTICE OF PUBLIC HEARING: WITHDRAW FROM CRESTON FIRE DISTRICT AND ANNEX INTO BIGFORK FIRE DISTRICT/ MCCAFFERY WOODS SUBDIVISION

10:21:21 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Clerk Kile

Noted for the record the previous public hearing scheduled for October 1, 2013 had an incomplete legal, therefore was not held.

Commissioner Krueger made a **motion** to authorize publication of the Notice of Public Hearing/ withdraw from Creston Fire District and annex into Bigfork Fire District. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

NOTICE OF PUBLIC HEARING

The Board of Commissioners of Flathead County, Montana, hereby gives notice, pursuant to Section 7-33-2126, M.C.A., Sthat it will hold a public hearing to consider a petition to withdraw territory from the Creston Rural Fire District and annex it to the Bigfork Fire District; said territory to be withdrawn and annexed is located in the Open Space, and Lots 1, 2, 3, 4, 5, 6, and 7 of McCaffery Woods Subdivision, in the SW ¼ of Section 7, Township 27 North, Range 19 West, Flathead County, Montana, and located at 1700 McCaffery Lookout Road, Bigfork, MT.

The Board of Commissioners has received a petition in writing by the owners of 70% of the privately owned lands of the area to be withdrawn and annexed, who constitute a majority of the taxpaying freeholders within that area, according to the last-completed assessment roll, asking that such area be transferred to and included in the Bigfork Fire District.

The public hearing will be held on the **21st** day of **October, 2013**, at **9:30 o'clock a.m.**, in the Office of the Board of Commissioners of Flathead County, Courthouse Third Floor, Kalispell, Montana. At the public hearing, the Board of Commissioners will give the public an opportunity to be heard regarding the proposed transfer and will consider whether protests by owners of 40% or more of the real property in either district and owners of property representing 40% or more of the taxable value in either district, were received.

DATED this 7th day of October, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

Publish on October 10 and October 17, 2013

CONSIDERATION OF PRINT BIDS: CLERK & RECORDER'S OFFICE AND HEALTH DEPT.

10:22:09 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Clerk Kile

Chairman Holmquist read into the record Eagle Flight Business Forms was the low bidder for 5,000 #10 return address envelopes with print on front and back for \$218.45 for the Clerk & Recorder's Office.

Commissioner Scott made a **motion** to award the print bid to Eagle Flight Business Forms for \$218.45. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Chairman Holmquist read into the record Insty Prints was the low bidder for 4,000 business cards for \$170.41 for the Health Department.

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Commissioner Krueger made a **motion** to award the print bid to Insty Prints. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Chairman Holmquist read into the record Great Northern Printing was the low bidder for 1,000 business cards for \$44.95 for the Health Department.

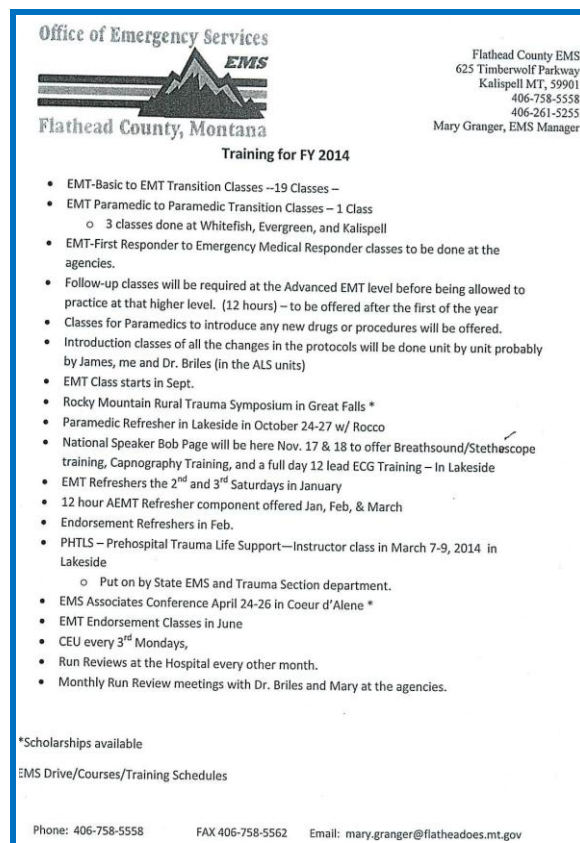
Commissioner Scott made a **motion** to award the print bid to Great Northern Printing. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MEETING W/ DR. WAYNE MILLER RE: FLATHEAD COUNTY EMERGENCY MEDICAL SERVICES ADMINISTRATIVE BOARD/ UPDATE

10:30:28 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, FC Emergency Medical Services Admin. Board member Dr. Wayne Miller, Clerk Kile

Miller reviewed history of the creation of Flathead County Emergency Medical Services Administrative Board with the commission, and explained duties of the board. He then summarized training classes held. General discussion was held relative to security concerns at the 911 Center.



FINAL PLAT: MONTANA VISTAS SOUTH SUBDIVISION, FFP 13-06

10:45:29 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planner Alex Hogle, Dawn Marquardt, Clerk Kile

Hogle entered into record Final Plat FFP 13-06, Montana Vistas South Subdivision; a first minor subdivision granted administrative preliminary plat approval on November 29, 2012 creating two tracts of record for residential use. The subdivision is located one mile north of the intersection of Whitefish Stage Road and Birch Grove Road. Hogle pointed out administrative reviews do not go before the Planning Board or Board of Commission for approval, and are subject to established criteria before preliminary plat is granted administratively with no conditions or findings of fact at that time. Hogle stated final plat has been submitted and with that findings of fact are generated.

Commissioner Scott made a **motion** to approve FFP 13-06, Montana Vistas South Subdivision. Commissioner Krueger **seconded** the motion.

Commissioner Scott continued the motion in order to adopt findings of fact first.

Commissioner Scott made a **motion** to approve findings of fact for FFP 13-06, Montana Vistas South Subdivision. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Chairman Holmquist called for a vote on the original motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MEETING W/ JED FISHER, MAINTENANCE DEPARTMENT RE: MAINTENANCE IMPROVEMENTS AT 1108 SOUTH MAIN BUILDING

10:47:58 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Maintenance Director Jed Fisher, Clerk Kile

Fisher presented bids to the commission for proposed maintenance work at 1108 South Main. The bids included painting, carpeting, millennium access cards, and replacement of concrete.

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General discussion was held relative to placement of county personnel and making improvements to the facility before county personnel moves in.

The commission unanimously agreed the work to be done then would include paint, carpeting, millennium access cards, and concrete work in all places except the vacant area to the north and the current tenant's space.

Commissioner Krueger suggested an elevator for the 1108 South Main Building be investigated.

MONTHLY MEETING W/ DAVE PRUNTY, ROAD DEPT.

11:03:58 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Clerk Kile

Prunty reviewed the following monthly report with the commission.

Operations

- With the rains we have been able to proceed forward with fall grading of the gravel road network. Water trucks are in use if needed, but the moisture received has limited the use.
- Asphalt operations for the season have been completed except for a basketball court for the Parks Department and two pads for the new buildings at the Road and the Sheriff's storage yard.
- The narrowing of the North Fork Road from the end of the oil to Camas Road is complete.
- The striping project has been completed and we are pleased with the contractor (Highmark Traffic Services) utilized this year and the results.

Resource Advisory Committee (RAC) Program

- Three projects were awarded funding from RAC for next year.
- Blankenship dust abatement for \$8,386 (\$8,712 requested), Ashley Lake Road (West Side) for \$10,306 (\$14,520 requested), and North Fork Road gravel crushing \$59,824 (\$95,000 requested).
- North Fork Road dust abatement from Camus to Polebridge was rejected and staff pulled the requested funding for Ashley Lake Road (Batavia Side).
- Ashley Lake Road (Batavia Side) was awarded \$7,455 for dust abatement with an application from the citizens group; staff has been working with us on the road. They will be part of the Dust Cost Share Program next year and the plan is to apply mag to approximately 3.2 miles from the end of the oil over the pass to the "Y", and then about 0.3 miles past the "Y" on the North and South shore roads.

Overlay Program

- Asphalt overlay work began on June 17.
- The roads completed for this season are attached.
- There has been 11.6 miles of roads overlaid for the season.
- We are waiting to complete one project for the Parks Department for a basketball court at Meadow Hills Park, and a pad for the Sheriff's Office where their new storage building is located on FFA Drive east of the shop. We supply the manpower/equipment, and they pay us for the asphalt mix.
- We will finalize the expenses and provide a summary for the November monthly report.

Gravel Crushing Program

- LHC, Inc. started screening sand material the week of September 30. Crushing will start in early October. The contract was signed on August 8 and gives them 90 days to complete the project.
- We have stressed the importance of the completion of their work so we can make our salt/sand materials for the winter.
- The contract has liquidated damages of \$200 per day if the project is not completed within the allotted time frame.

General discussion was held relative to RAC funding.

2013 ASPHALT REPORT								
ROAD NAME	START DATE	END DATE	TONNAGE	Footages				
KM Ranch Road	6/17/2013	6/25/2013	1839.43	7233				
Highline Blvd	6/19/2013	6/19/2013	1.87		Dig under culvert, hand patch			
Bitterroot Dr.	6/24/2013	6/24/2013	2.48		Hand Patch			
Hagerman Lane	6/25/2013	6/26/2013	277.56	1053				
Wishart	6/26/2013	7/1/2013	1422.39	5423				
	6/27/2013	6/27/2013	1.61		Hand Patch			
					13,709 Total for month of June			
Pleasant Valley	7/8/2013	7/10/2013	1808.01	7500				
Gopher Lane	7/10/2013	7/16/2013	1,967.89	7450				
Whitefish Stage	7/18/2013	7/18/2013	442.56	1350	2.29 tons for sidewalk			
Harbour Heights	7/22/2013	7/25/2013	260.75	1267				
Parkway	7/22/2013	7/24/2013	228.26	829				
Beach Road	7/24/2013	7/25/2013	269.71	902				
	7/24/2013	7/24/2013	4.06		Hand Patch			
Bay Drive	7/25/2013	7/25/2013	262.56	1200				
North Fork	8/13/2013	8/20/2013	1655.25	10750	20,498 Total for month of July			
Edgewood Dr.	8/20/2013	8/20/2013	0.91		Bridge Dept			
Swan River Road	8/20/2013	8/20/2013	1.25		Bridge Dept			
Glacier Ave.	8/21/2013	8/21/2013	236.9	850				
KM Ranch	8/21/2013	8/22/2013	153.45	500				
Smith Lake Rd	8/21/2013	8/21/2013	2.44		Bridge Dept			
Star Meadows	8/22/2013	8/27/2013	1503.72	5400				
Sunnyside Ave.	8/22/2013	8/22/2013	1.98		Bridge Dept			
North Fork	8/26/2013	8/26/2013	1.7		Hand Patch			
Eagle Drive	8/28/2013	8/29/2013	158.68	690	19,640 Total for month of Aug.			
Stag Lane	8/28/2013	8/29/2013	448.64	1450				
North Many Lakes	9/3/2013	9/4/2013	803.75	2293				
Lake Loop Drive	9/4/2013	9/4/2013	312.22	820				
Bigfork	9/4/2013	9/4/2013	3.6		Landfill			
Lakeside Blvd	9/4/2013	9/4/2013	1.61		Hand Patch			
Echo Lake	9/5/2013	9/5/2013	308.61	1278				
Political Hill	9/5/2013	9/5/2013	0.94		Hand Patch			
Lupfer Road	9/9/2013	9/9/2013	161	190				
Whalebone	9/9/2013	9/10/2013	685.25	2800				
Ashley Lk Rd. Bridges	9/11/2013	9/11/2013	149.51		Bridge approaches			
Whitefish Stage	9/17/2013	9/17/2013	106.35		Bridge approach			
Thompson River Rd. Br	9/19/2013	9/19/2013	142.26		Bridge Approaches			
Park Dept. basketball court								
Sheriffs dept. Pad								
Road dept.					15,629.16	Total Tonnage		
					61,228.00	Total Footage		
					11.60	Total Miles		

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AWARD RFP: WELDING BAY ADDITION/ ROAD DEPARTMENT

11:30:40 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, Public Works Director Dave Prunty, Fleet & Shop Foreman Corey Pilsch, Solid Waste Operations Manager Jim Chilton, Karl Henshaw, Matt Waaiti, Clerk Kile

Prunty reviewed results of the RFP's received for the welding bay addition at the Road Department. He stated it was a unanimous consensus from the review committee scoring the RFP's to award to Jackola Engineering.

Commissioner Krueger made a **motion** to hire Jackola Engineering and enter into negotiations. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on October 8, 2013.

TUESDAY, OCTOBER 8, 2013

Audiofile

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction, no one present to speak, Chairman Holmquist closed the public comment period.

MEETING W/ MARK CAMPBELL, FAIRGROUNDS RE: CIP FUNDS FOR EQUIPMENT

9:46:05 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Fairground Operations Manager Mark Campbell, Finance Director Sandy Carlson, Clerk Kile

Campbell met with the commission and asked for guidance from them regarding the need to replace their John Deere 970 Cultipacker that is used to prepare the dirt track and arena area. He explained the cost of repair to the packer exceeds the cost of a replacement.

General discussion was held relative to exploring all options during the winter months before making a decision.

BI-MONTHLY MEETING W/ PAT MCGLYNN, MSU AGRICULTURE EXTENSION AGENT AND TAMMY WALKER, 4-H YOUTH DEVELOPMENT AGENT

10:00:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, MSU Agricultural Extension Agent Pat McGlynn, 4-H Youth Development Agent Tammy Walker, Clerk Kile

Walker reported the horse show held at the Majestic Valley Arena was a huge success; spoke about the shooting sports program; reported computer programming classes are scheduled to be held; reported a mini beef program has been started.

McGlynn reported hay certifications are completed; spoke about crop options for landowners; reported an agri-tourism and travel writers seminar was held; spoke about the annual private applicator pesticide training; reviewed hops harvest research.

MONTHLY MEETING W/ TAMMY SKRAMOVSKY, HUMAN RESOURCE OFFICE

10:17:01 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky reviewed September personnel transactions for approval.

Commissioner Scott made a **motion** to approve September personnel transactions. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

In other business, she reviewed work load indicators; summarized the transmittals approved; reviewed September training sessions held; reviewed contract negotiations; spoke about the upcoming salary survey; summarized work comp claims; reported the trust fund balance is currently at \$5.5 million.

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(Continued)

CONSIDERATION OF H.R. TRANSMITTAL: FAIR MANAGER/ COMPENSATION

10:30:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky noted the commission sets the Fair Managers salary and stated his new contract is due on October 12, 2013. She explained the proposal is for his salary to remain the same for now until the salary survey is completed, and at that time depending on the recommendation for that positions salary it would be retroactive to the start of the contract.

Commissioner Krueger made a **motion** to approve the H.R. Transmittal for the Fair Manager. Commissioner Scott **seconded** the motion.

Chairman Holmquist said she objected due to a fairness issue. She explained other departments and employees who may get an increase in their salary would not be receiving retroactive pay.

Commissioner Krueger said that currently the Fair Managers contract is due. He stated he believes it is the counties duty to deal with contracts as they come due. The Fair Manager is different from other employees in that he has a contract.

Commissioner Scott said he too supports the H.R. Transmittal.

Chairman Holmquist said I agree with what you said; yet it is a fairness issue for everyone else.

Aye - Scott and Krueger. **Opposed** – Holmquist. Motion carried by quorum.

CONSIDERATION OF LEAVE OF ABSENCE APPLICATION: EDUCATION LEAVE

10:31:39 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, H. R. Director Tammy Skramovsky, Clerk Kile

Skramovsky explained an employee in the WIC Office has requested time off at an unpaid status to continue education. She noted the Health Department Director has agreed this will not create an undue hardship on the department.

Commissioner Scott made a **motion** to approve the leave of absence application. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

MONTHLY MEETING W/ ELIZABETH BROOKS, OES DIRECTOR; CINDY MULLANEY, DEPUTY OES DIRECTOR AND LINCOLN CHUTE, FIRE SERVICES AREA MANAGER

10:34:54 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Deputy County Attorney Tara Fugina, OES Director Elizabeth Brooks, Fire Services Area Manager Lincoln Chute, Tom Bates, Lynn Ogle, Larry Brower, Clerk Kile

Brooks reported a CAD update was completed at the FECC facility; presented an update on staffing changes and training issues; reported a Health & Safety Fair was held at the Fairgrounds.

Chute reviewed the following monthly report for Cindy Mullaney, Deputy OES Director.

Office of Emergency Services

- Exercises: Social Services TTE was very successful; working on functional for October 23.
- RFP – Mitigation Plan Update: Tara has approved the RFP and we are waiting for I.T. to set up a site on the OES webpage where proposers can download documents associated with the RFP.
- Facebook / Twitter/ OES Webpage for situation updates
- Mitigation Grant – Whitefish Stage Road: Award was made on Friday, October 5 at district meeting. Waiting for homeowners to bring in the 25% match before bringing the award to the commissioners for acceptance.

Chute reviewed circumstances regarding a hazardous spill cleanup on Halfmoon Road in Columbia Falls. He then updated the commission on Ashley Lake Fire Hall.

DOCUMENT FOR SIGNATURE: AGREEMENT BETWEEN FLATHEAD COUNTY FIRE SERVICE AREA AND MARION FIRE DISTRICT BOARD OF TRUSTEE'S RE: ASHLEY LAKE FIRE HALL

10:44:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Fire Services Area Manager Lincoln Chute, Tom Bates, Lynn Ogle, Larry Brower, Clerk Kile

General discussion was held relative to annexation of 229 properties into Ashley Lake Fire Hall district.

Commissioner Scott made a **motion** to approve the agreement between Flathead County Fire Service Area and Marion Fire District Board of Trustees regarding the Ashley Lake Fire Hall. Commissioner Krueger **seconded** the motion.

Commissioner Krueger expressed frustration in not seeing community involvement with the creation of the Ashley Lake Fire Hall. He stated volunteers started West Valley Fire Department by working hard towards creating and building a hall, and said he wants the Ashley Lake community to do the same.

Chute said the Ashley Lake community started this project and spoke to Plum Creek about the land and has done a lot. They also have supported the Marion Fire District for years with their fund raising.

TUESDAY, OCTOBER 8, 2013
(Continued)

Tom Bates stated the homeowners association is very active and involved with creating the new hall, and last summer raised \$3,500 towards the fire hall to do interior work.

Aye - Holmquist, Scott and Krueger. Motion carried unanimously.

1:30 p.m. Commissioner Holmquist: Healthy Forests, Healthy Communities forum in Libby

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on October 9, 2013.

WEDNESDAY, OCTOBER 9, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

11:00 a.m. County Attorney meeting @ Co. Atty's Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on October 10, 2013.

THURSDAY, OCTOBER 10, 2013

[Audiofile](#)

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

Chairman Holmquist led the Pledge of Allegiance.

8:45:00 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Rosainne Taylor, Jim Pearson, Doug Gilbertson, Clerk Kile

Chairman Holmquist opened public comment on matters within the Commissions' Jurisdiction.

Jim Pearson, 34 Cottonwood Cove presented a status update on the Kalispell Senior Center. He stated he is still involved with the center yet it has been under new leadership since July with Rosainne Taylor acting as the new president. He explained members in the center have really stepped up and have been doing fundraisers, and have honorary partnerships with businesses contributing to their income. Pearson said the Christmas season brings gift wrapping profits that will be shared this year with RSVP. He spoke about the cost of replacing an air conditioner this past summer; reported the rental property is being renovated, yet in the meantime they are losing at least \$700 a month in revenue; reported exercise program participation has increased. Pearson said the board members fully support the effort in pursuing a planning grant for the Kalispell Senior Center and offered any assistance needed in helping to prepare the grant.

Doug Gilbertson, representing the Whitefish Senior Center said their board is very active and they have made improvements at the center from what it used to be. He explained they changed the name from the Whitefish Senior Citizens Center to the Whitefish Community Center, as it is a place for everybody. Gilbertson stated he too totally supports the efforts to find grants for the senior center community.

Commissioner Krueger said he feels the expertise from the community can be used across the valley for all the senior centers.

No one else rising to speak, Chairman Holmquist closed the public comment period.

MONTHLY MEETING W/ B. J. GRIEVE, PLANNING & ZONING OFFICE

9:00:16 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Clerk Kile

Grieve spoke about community decay and explained concerns with the County Ordinance No. 6 regarding visibility from the road language in the ordinance. He then summarized staff's workload. In other business, he reviewed fee revenue and expenditures; spoke about goals in their strategic plan; summarized changes pertaining to the risk map project and stated postcards were sent to those affected; reviewed procedures to be followed in the future pertaining to SIA's; reported the contract for aerial imagery photos to be taken by Valley Air has been signed; reported a replacement vehicle was purchased for \$24,899.

General discussion was held relative to potentially charging a fee similar to a performance bond for lakeshore permit applications.

THURSDAY, OCTOBER 10, 2013
(Continued)

CONSIDERATION OF LAKESHORE PERMIT: TOTTEN & STILLIE, FLV 13-09

9:33:42 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Mack entered into record Lakeshore Permit Variance FLV 13-09; an application for a minor variance from Pam Totten and Gordon Stillie for property located at 30 Sunset Place on Flathead Lake to allow for placement of a shore station past the end of an existing shared dock. He noted the application came to them via a violation as the applicant put their shore station on the outside of their dock right on the property line. He noted they are maxed out on their impervious cover so the solution they came up with is to put the shore station on the outside of the 'F' wing. Mack further noted the applicant is also proposing a fence.

Commissioner Scott made a **motion** to approve FLV 13-09. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT: SEABAUGH, FLP 13-62

9:36:50 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Mack entered into record Lakeshore Permit FLP 13-62; an application to remove an existing broken concrete boat ramp and to replace the ramp with new concrete at 822 Little Bitterroot Drive.

Commissioner Krueger made a **motion** to approve Lakeshore Permit FLP 13-62. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT: PUTZIER & DYS, FLP 13-61

9:38:22 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Mack entered into record Lakeshore Permit FLP 13-61; an application to replace up to 50 yards of 1 to 2 inch gravel fill and 4 large flat stones in the lakeshore protection zone at 10 Sunset Place and 20 Sunset Place on Flathead Lake.

Commissioner Scott made a **motion** to approve Lakeshore Permit FLP 13-61. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF LAKESHORE PERMIT: STEUBS, FLP 13-65

9:39:10 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Eric Mack, Clerk Kile

Mack entered into record Lakeshore Permit FLP 13-65; an application submitted by Gary and Rhonda Steubs to remove an existing boat house, extend a retaining wall to the property line and to replace the boat house with a patio at 253 Tamarack Terrace on Flathead Lake.

Commissioner Krueger made a **motion** to approve Lakeshore Permit FLP 13-65. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

COS REVIEW: SHAFFER

9:45:34 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Planning & Zoning Director B. J. Grieve, Planner Alex Hogle, Dawn Marquardt, I. Knutson, Anna Shaffer, Clerk Kile

Hogle reviewed COS FSE 13-05; review of a requested family transfer for property owned by Anna Shaffer located in the Creston area just west of Foothill Road. The proposal is to divide an existing 18.48-acre parcel into the following:

Parcel A (remainder parcel) 4.62 acres to be retained by Anna L. Shaffer, Owner
Parcel B 13.86 acres to be transferred to Roberta L. Hiatt, daughter

Hogle reviewed history of the parent tract of record.

Dawn Marquardt summarized history of the property. She explained Ms. Shaffer purchased the property in 1999 and has taken two family transfers on the property; both to children who still hold the properties, and the family transfer on the proposed parcel will go to another daughter. Marquardt stated there is no intent to sell that the property is going to her kids for their use.

General discussion was held relative to clarification regarding history of the property.

Commissioner Krueger made a **motion** to take the COS under consideration. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

THURSDAY, OCTOBER 10, 2013
(Continued)

CONSIDERATION OF REVISIONS TO PURCHASING POLICY

10:03:18 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

General discussion was held relative to making a change to the purchasing policy adopted on October 23, 2013 to increase the purchasing limit from \$5,000 to \$10,000 on a single purchase.

General discussion was held relative to the time it takes to prepare going out for bids and the issue it creates.

The commission unanimously decided to leave the purchasing limit at \$5,000 and to delete: ~~Although a vendor may be chosen without seeking competition~~ it is recommended that departments use prudent purchasing practices and obtain competitive bids when practical.

Commissioner Krueger made a **motion** to approve the revised Flathead County Purchasing Policy with two changes. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF ADOPTION OF RESOLUTION: FY12-13 BUDGET AMENDMENTS

10:19:04 AM & **10:35:01 AM**

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

Carlson reviewed the following budget amendment with the commission.

Commissioner Scott made a **motion** to approve Resolution 2369. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

BUDGET AMENDMENT
RESOLUTION # 2369

WHEREAS, the Board of Commissioners has determined, and various department heads have requested and verified, that budget revisions between line items for Fiscal Year 2012-2013, are required, and;

WHEREAS, Section 7-6-4031, M.C.A. and Budget Resolution No. 1689, allow budget transfers to be made between items in the same fund.

NOW, THEREFORE, BE IT RESOLVED, that the attached list of transfers and revisions shall be made in the budget for Flathead County for Fiscal Year 2012-2013; and;

BE IT FURTHER RESOLVED, that this Resolution and the attached list of transfers and revisions shall be entered into the minutes of the Board of Commissioners.

Dated this 10th day of October, 2013.

BOARD OF COUNTY COMMISSIONERS
Flathead County, Montana

By/s/Pamela J. Holmquist
Pamela J. Holmquist, Chairman

By/s/Calvin L. Scott
Calvin L. Scott, Member

By/s/Gary D. Krueger
Gary D. Krueger, Member

ATTEST:
Paula Robinson, Clerk

By/s/Diana Kile
Diana Kile, Deputy

Account	Description	Debit	Credit	Comments:
2120.000.0201.450141.396	POOR FUND BURIALS	9,600.00		Additional Burials over budget
2160.000.0238.460240.397	FAIR FUND CONTRACTED SVCS	20,000.00		Additional contracted services
2212.000.0190.460434.900	HERRON PARK DONATION	294,152.00		Recognize Donation
2212.000.0190.365000.000	HERRON PARK DONATION		294,152.00	Recognize Donation
2281.000.0726.450321.792	MEDICAID WAIVER RECLASS		13,247.00	Reclass & offsetting revenue
2281.000.0726.521000.820	MEDICAID WAIVER RECLASS	13,847.00		Reclass & offsetting revenue
2281.000.0726.345010.000	MEDICAID WAIVER RECLASS		600.00	Reclass & offsetting revenue
4254.000.0200.430251.900	LITTLE MT RSID	9,600.00		Additional costs for RSID
2290.000.0250.334045.000	4H-EXTENSION RECLASS	9,276.00		Reclass revenues
2290.000.0190.334045.000	4H-EXTENSION RECLASS		9,276.00	Reclass revenues
2988.000.0190.365000.000	SR HOME REPAIR		6,370.00	Record add'l revenue
2988.000.0190.450310.397	SR HOME REPAIR	920.00		Record add'l expense
2901.000.0201.410000.397	AOA APPRAISAL	10,992.00		Add'l costs
2901.000.0201.411230.397	JOHNSON CONTROL	6,733.19		Add'l costs
2995.000.0201.331055.000	CTEP BIKE PATH GRANT		4,928.79	Balanced revenue offset expenditure
2995.000.0201.365025.000	CTEP BIKE PATH GRANT		763.97	Balanced revenue offset expenditure

2995.000.0201.430235.933	CTEP BIKE PATH GRANT	5,692.76		Balanced revenue offset expenditure
2395.000.0202.341040.000	RECORDS PRESERV-ADD'L FEES RECEIVED		26,136.00	Record additional revenues
2395.000.0202.360000.000	RECORDS PRESERV-ADD'L FEES RECEIVED		2,771.98	Record additional revenues
2395.000.0202.410911.110	EXCESS HOURS WORKED DUE TO TURNOVER	4,312.00		Record additional expenditures
2395.000.0202.410911.120	EXCESS HOURS WORKED DUE TO TURNOVER	122.00		Record additional expenditures
2395.000.0202.410911.130	PAYOUT OF ACC SICK/VAC	6,534.00		Record additional expenditures
2395.000.0202.410911.141	EXCESS HOURS WORKED DUE TO TURNOVER	54.00		Record additional expenditures
2395.000.0202.410911.142	EXCESS HOURS WORKED DUE TO TURNOVER	202.00		Record additional expenditures
2395.000.0202.410911.143	EXCESS HOURS WORKED DUE TO TURNOVER	1,698.00		Record additional expenditures
2395.000.0202.410911.144	EXCESS HOURS WORKED DUE TO TURNOVER	497.00		Record additional expenditures
2395.000.0202.410911.145	EXCESS HOURS WORKED DUE TO TURNOVER	774.00		Record additional expenditures
2395.000.0202.410911.147	EXCESS HOURS WORKED DUE TO TURNOVER	116.00		Record additional expenditures
2395.000.0202.410911.201	SAFETY SHOES	374.00		Record additional expenditures
2395.000.0202.410911.215	COMP EQPT SOFTWARE	87.00		Record additional expenditures
2395.000.0202.410911.397	SECURITY SYSTEM	3,927.00		Record additional expenditures
2395.000.0202.410911.366	REKEY BUILDING	1,390.00		Record additional expenditures
4017.000.0244.410581.215	CERF FUND-CATCH UP	18,252.00		Catch up from last year
7057.000.0209.420142.900	NEW VEHICLE PURCHASE-DRUG FORF	20,500.00		Cash Balance
7057.000.0209.351013.000	ADD'L REV RECEIVED		8,425.00	Cash Balance
4250.000.0200.430251.900	MONEGAN ROAD RSID	2,154.35		Additional RSID costs
2820.000.0218.430200.397	GAS TAX FUND-MOVE UP PROJECTS	150,000.00		Moved up projects because of weather
2273.000.0222.440110.397	SPECIAL EMS-INCREASE PYMTS	31,155.00		Increase in payments to entities
2140.000.0246.365000.000	CONSERV DISTRICT DONATION		7,754.00	Balanced revenue offsets expenditure
2140.000.0246.431100.212	2 RENTLA SPRAYER UNITS	7,754.00		Balanced revenue offsets expenditure
2251.000.0231.411010.331	CORRECT BUDGET ENTRY		8,000.00	Reclass by object code
2251.000.0231.411010.215	CORRECT BUDGET ENTRY	6,000.00		Reclass by object code
2251.000.0231.411010.220	CORRECT BUDGET ENTRY		8,000.00	Reclass by object code
2251.000.0231.411010.212	CORRECT BUDGET ENTRY	6,000.00		Reclass by object code
2251.000.0231.411010.210	CORRECT BUDGET ENTRY	4,000.00		Reclass by object code
2270.000.0222.521000.820	HEALTH TRANSFER TO CIP	50,000.00		Transfer additional funds to CIP
4002.000.0222.383000.000	HEALTH TRANSFER TO CIP		50,000.00	Transfer additional funds to CIP
2374.000.0224.344110.000	HOME HEALTH ADD'L REV & ADD'L EXP		12,882.45	Record Add'l revenues
2374.000.0224.344121.000	HOME HEALTH ADD'L REV & ADD'L EXP	775.36		Record Add'l revenues
2374.000.0224.344131.000	HOME HEALTH ADD'L REV & ADD'L EXP		30,490.79	Record Add'l expenditures - from cash
2374.000.0224.440180.110	HOME HEALTH ADD'L REV & ADD'L EXP		21,322.77	Record Add'l expenditures - from cash
2374.000.0224.440180.120	HOME HEALTH ADD'L REV & ADD'L EXP	631.78		Record Add'l expenditures - from cash
2374.000.0224.440180.130	HOME HEALTH ADD'L REV & ADD'L EXP	187.00		Record Add'l expenditures - from cash
2374.000.0224.440180.141	HOME HEALTH ADD'L REV & ADD'L EXP		90.42	Record Add'l expenditures - from cash
2374.000.0224.440180.142	HOME HEALTH ADD'L REV & ADD'L EXP		2,799.19	Record Add'l expenditures - from cash
2374.000.0224.440180.144	HOME HEALTH ADD'L REV & ADD'L EXP		1,270.57	Record Add'l expenditures - from cash
2374.000.0224.440180.145	HOME HEALTH ADD'L REV & ADD'L EXP		1,688.07	Record Add'l expenditures - from cash
2374.000.0224.440180.147	HOME HEALTH ADD'L REV & ADD'L EXP		297.22	Record Add'l expenditures - from cash
2374.000.0224.440180.215	HOME HEALTH ADD'L REV & ADD'L EXP	67.78		Record Add'l expenditures - from cash
2374.000.0224.440180.345	HOME HEALTH ADD'L REV & ADD'L EXP	1,333.76		Record Add'l expenditures - from cash
2374.000.0224.440180.347	HOME HEALTH ADD'L REV & ADD'L EXP	60.00		Record Add'l expenditures - from cash
2374.000.0224.440180.378	HOME HEALTH ADD'L REV & ADD'L EXP		4,568.68	Record Add'l expenditures - from cash
2374.000.0224.440180.397	HOME HEALTH ADD'L REV & ADD'L EXP	71,645.99		Record Add'l expenditures - from cash
2374.000.0224.521000.820	HOME HEALTH ADD'L REV & ADD'L EXP	30,000.00		Record Add'l expenditures - from cash
2980.000.0190.331129.000	OBESITY GRANT AWARD INCREASE		1,450.00	Record increase in grant rev with offset expenditures
2980.000.0190.440110.215	OBESITY GRANT AWARD INCREASE	725.00		Record increase in grant rev with offset expenditures
2980.000.0190.440110.335	OBESITY GRANT AWARD INCREASE	725.00		Record increase in grant rev with offset expenditures
2901.000.0201.383001.000	RECLASS RECORDS LOAN PYMT	25,000.00		Reclass loan repayment
2395.000.0202.521000.820	RECLASS RECORDS LOAN PYMT		25,000.00	Reclass loan repayment
7058.000.0726.521000.820	AOA TRANSFER	4.95		COA/ADVISORY COUNCIL SPECIAL PROJECTS
2280.000.0726.383000.000	AOA TRANSFER		4.95	AOA TRANSFER IN

2372.000.0200.521000.820	PERM MED LEVY TRANSFER	3,910.34	PERMISSIVE MEDICAL LEVY TRANSFER
2380.000.0200.383000.000	PERM MED LEVY TRANSFER	3,910.34	GROUP INSURANCE - TRANSFER IN
2272.000.0222.521000.828	EMS TRANSFER TO CIP	25,000.00	Transfer additional money to CIP
4019.000.0222.383000.000	EMS TRANSFER TO CIP	25,000.00	Transfer additional money to CIP
2987.000.0190.331161.000	TRAINING GRANT	181.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2987.000.0190.450325.378	TRAINING GRANT	181.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.331179.000	NUTRITION - RECORD ADD'L REVENUES	1,080.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.331185.000	NUTRITION - RECORD ADD'L REVENUES	599.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.334131.000	NUTRITION - RECORD ADD'L REVENUES	9,674.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.334131.000	NUTRITION - RECORD ADD'L REVENUES	3,234.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.365001.000	NUTRITION - RECORD ADD'L REVENUES	8,556.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.331163.000	NUTRITION - RECORD ADD'L EXPENDITURES	2,000.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.223	NUTRITION - RECORD ADD'L EXPENDITURES	5,822.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.228	NUTRITION - RECORD ADD'L EXPENDITURES	1,955.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.397	NUTRITION - RECORD ADD'L EXPENDITURES	2,068.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450338.220	NUTRITION - RECORD ADD'L EXPENDITURES	1,081.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.110	NUTRITION - RECORD ADD'L EXPENDITURES	7,157.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.143	NUTRITION - RECORD ADD'L EXPENDITURES	2,615.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.120	NUTRITION - RECORD ADD'L EXPENDITURES	130.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES
2983.000.0190.450322.145	NUTRITION - RECORD ADD'L EXPENDITURES	315.00	RECOGNIZE REV WITH OFFSETTING EXPENDITURES

MONTHLY MEETING W/ SANDY CARLSON, FINANCE DEPARTMENT

10:25:04 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Finance Director Sandy Carlson, Clerk Kile

Carlson reviewed the following cash balance report with the commission.

September 30, 2013 REVIEW OF CASH BALANCE									
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF September 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
1000	GENERAL FUND	9,860,423	2,290,571	12,150,994	4,184,511	3,570,667	3,230,497	(340,170)	32.76%
2120	POOR FUND	340,900	86,937	427,837	67,263	51,354	78,083	26,729	22.90%
2130	BRIDGE FUND	923,215	243,928	1,167,143	343,981	155,649	347,762	192,113	37.67%
2140	WEED	618,952	164,714	783,666	273,712	220,543	260,009	39,466	42.01%
2160	COUNTY FAIR	1,338,656	155,959	1,494,615	30,106	85,592	29,158	(56,434)	2.18%
2180	DISTRICT COURT	793,101	213,056	1,006,157	299,153	247,401	430,238	182,837	54.25%
2190	COMP INS	950,720	254,087	1,204,807	585,331	(263,883)	407,664	671,547	42.88%
2210	PARK	685,896	190,470	876,366	260,899	203,579	282,751	79,172	41.22%
2220	LIBRARY	1,506,522	318,965	1,825,487	327,657	143,182	357,748	214,566	23.75%
2280	AREA ON AGING	227,043	62,549	289,592	50,810	21,046	80,269	59,223	35.35%
2290	4H/EXT	125,112	31,479	156,591	35,937	16,933	38,384	21,451	30.68%
2300	SHERIFF	9,684,004	2,596,569	12,280,573	3,422,112	2,434,097	3,438,946	1,004,849	35.51%
2370	RETIREMENT	2,873,429	761,028	3,634,457	971,660	525,147	1,013,216	488,069	35.26%
2380	GROUP INS	2,886,804	818,791	3,705,595	928,125	320,417	1,034,364	713,947	35.83%
2396	JUV DETENTION	698,987	201,686	900,673	314,181	206,166	264,732	58,566	37.87%
TOTAL COUNTYWIDE NON-VOTED		33,513,764	8,390,789	41,904,553	12,095,438	7,937,890	11,293,821	3,355,931	33.70%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF September 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2110	ROAD FUND	7,283,363	1,855,423	9,138,786	3,180,375	2,057,235	2,771,703	714,468	38.06%
2251	PLANNING	398,934	103,768	502,702	199,878	165,496	145,327	(20,169)	36.43%
TOTAL OUTSIDE CITIES NON-VOTED		7,682,297	1,959,191	9,641,488	3,380,253	2,222,731	2,917,030	694,299	37.97%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF September 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2270	HEALTH FUND	2,229,315	676,425	2,905,740	739,785	549,067	751,617	202,550	33.72%
TOTAL LEVIED FUNDS		2,229,315	676,425	2,905,740	739,785	549,067	751,617	202,550	33.72%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF September 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2200	MOSQUITO	182,621	51,296	233,917	77,048	64,756	75,781	11,025	41.50%
2272	EMS PROGRAM	243,016	83,917	326,933	100,688	73,650	105,454	31,804	43.39%
2273	SPECIAL EMS PROGRAM	470,655	31,717	502,372	72,660	97,462	86,319	(11,143)	18.34%
2372	PERMISSIVE MED LEVY	1,209,035	-	1,209,035	-	62,006	1,000	(61,006)	0.08%
2382	SEARCH & RESCUE LEVY	276,465	67,529	343,994	111,960	104,930	118,253	13,323	42.77%
2990	TRANSPORTATION	1,156,845	4,758	1,161,603	286,465	413,360	296,370	(116,990)	25.62%
3001/3002	911 GO BOND DEBT SERVICE	483,798	123,150	606,948	102,437	131,333	123,152	(8,181)	25.46%
TOTAL COUNTYWIDE VOTED/EXEMPT		4,022,435	362,367	4,384,802	751,258	947,497	806,329	(141,168)	20.05%
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF September 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2260	EMERGENCY/DISASTER	-	374,700	374,700	374,700	374,748	374,700	(48)	#DIV/0!
TOTAL OUTSIDE CITIES VOTED		-	374,700	374,700	374,700	374,748	374,700	(48)	#DIV/0!
FUND	FUND NAME	APPROPRIATION (preliminary)	CASH RESERVES (\$ needed for 1st 4mos FY14)	TOTAL REQUIRED	RESOURCES AVAILABLE (FY14 beginning cash)	YTD CASH BALANCE AS OF September 30, 2013	PROJECTED CASH BALANCE AS OF JUNE 30, 2014	PROJECTED DIFFERENCE	CASH RESERVE %
2901	PILT	1,530,000	3,295,861	4,825,861	2,666,784	4,231,980	3,295,156	(936,824)	215.37%

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(Continued)

Tax Levied Expenditures for Fiscal Year 2013 by Fund					
Fund	FundDescription	Budget	Actual YTD	Balance	Balance as a % of Budget
1000	GENERAL FUND	10,159,649.42	9,569,628.63	590,020.79	5.81%
	0200-Intra Fund	1,917,853.00	1,967,057.72	(49,204.72)	-2.57%
	0201-Commissioners	413,862.00	420,085.16	(6,223.16)	-1.50%
	0202-Clerk & Recorder	394,695.00	389,124.29	5,570.71	1.41%
	0203-Treasurer	921,108.00	913,435.60	7,672.40	0.83%
	0205-Tax Appeal Board	2,817.00	3,004.00	(187.00)	-6.64%
	0206-GIS	280,361.00	262,557.68	17,803.32	6.35%
	0207-Plat Room/Surveyor	228,484.00	227,235.71	1,248.29	0.55%
	0210-County Attorney	1,256,356.00	1,119,109.68	137,246.32	10.92%
	0211-Justice Court	518,069.42	462,627.86	55,441.56	10.70%
	0213-County Buildings	1,063,102.00	958,470.86	104,631.14	9.84%
	0214-Election	333,892.00	338,523.06	(4,631.06)	-1.39%
	0215-Human Resources	121,639.00	114,023.68	7,615.32	6.26%
	0217-Animal Control	406,746.00	389,092.81	17,653.19	4.34%
	0221-Office of Emergency Services	633,498.00	482,408.65	151,089.35	23.85%
	0236-Supt of Schools	163,416.00	157,470.34	5,945.66	3.64%
	0244-Information Technology	1,120,610.00	1,012,820.73	107,789.27	9.62%
	1000-Finance	383,141.00	352,580.80	30,560.20	7.98%
2110	ROAD FUND	7,915,126.00	7,579,022.94	336,103.06	4.25%
2120	POOR FUND	386,583.00	385,836.57	746.43	0.19%
2130	BRIDGE FUND	889,002.00	797,731.91	91,270.09	10.27%
2140	WEED	614,132.00	524,424.21	89,707.79	14.61%
2160	COUNTY FAIR	1,306,934.00	1,302,658.49	4,275.51	0.33%
2180	DISTRICT COURT LEVY	772,871.00	675,206.03	97,664.97	12.64%
2190	COMP INSURANCE	927,687.00	774,109.85	153,577.15	16.55%
2200	MOSQUITO	218,161.00	197,136.77	21,024.23	9.64%
2210	PARK	632,207.00	551,622.63	80,584.37	12.75%
2220	LIBRARY	1,434,786.00	1,434,786.00	(0.00)	0.00% \$6,900 transfer
2251	PLANNING	386,181.00	358,112.82	28,068.18	7.27%
2270	HEALTH	2,308,298.00	2,272,295.42	36,002.58	1.56%
2272	EMS PROGRAM	277,979.00	262,210.37	15,768.63	5.67%
2273	SPECIAL EMS PROGRAM	477,927.00	476,677.00	1,250.00	0.26%
2280	AREA ON AGING	220,798.33	209,427.72	11,370.61	5.15%
2290	4H/EXTENSION	145,289.20	141,072.96	4,216.24	2.90%
2300	SHERIFF	9,418,403.00	8,812,164.09	606,238.91	6.44%
2370	RETIREMENT	2,637,033.00	2,487,715.89	149,317.11	5.66%
2372	PERMISSIVE MEDICAL LEVY	1,179,795.34	1,179,795.34	-	0.00%
2380	GROUP INSURANCE	2,880,295.00	2,777,692.68	102,602.32	3.56%
2382	SEARCH & RESCUE LEVY	271,496.00	226,000.94	45,495.06	16.76%
2901	P I L T 15.226	1,255,838.19	1,253,424.20	2,413.99	0.19%
2990	TRANSPORTATION 20.509	1,997,672.83	1,972,524.85	25,147.98	1.26%
3001	911 G.O. BOND DEBT SERVICE	415,795.00	415,793.76	1.24	0.00%
3002	911 GO BOND \$800K ISSUE	60,311.00	60,010.00	301.00	0.50%
		49,190,250.31	46,697,082.07	2,493,168.24	5.07%

BI-MONTHLY MEETING W/ KIM CROWLEY, LIBRARY

10:26:26 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Library Director Kim Crowley, Clerk Kile

Crowley summarized the following bi-monthly report with the commission.

Facilities Master Plan – The Foundation has partially funded a consultant to create a facilities master plan for the library. As you may recall, we currently have a Space Needs Assessment that was completed in 2003. Our library facilities and services have changed dramatically since that plan was created. Though we have no more physical space, the county population and library usage has increased dramatically. We have chosen Himmel and Wilson Library Consultants to work with; they have worked with library large (Cleveland, St. Paul, San Bernardino County and Anchorage) and small all across the country and come highly recommended. We will start the project this week and hope to have it completed by the end of January 2014.

Our new Technology Coordinator, Sam Crompton, began work August 16th. We are delighted to have him on board. Sam is very technologically savvy, though his experience in libraries is minimal. He has stepped up to the challenge, however, and is quickly learning library policies, ethics, and procedures while providing excellent service to staff.

Fair parade wins – Library Staff participated in the NW Montana Fair Parade with a “Let It Ride” drill team and they won big! They took the prize for best performance and also best cheerleaders/drill team. All were really excited about the win, the blue ribbon, and the massive trophy.

Children and Teens Summer Experience - Traditionally, Flathead County Library System has provided a summer program designed to encourage children to read during the summer so they would retain reading skills and avoid the summer learning “slide.” Leading libraries in America are moving beyond traditional “read a certain amount” programs to more engaging programs that encourage learning through quests, challenges, and game-based environments. **This year, we turned the traditional model on its head and challenged participants to explore their backyards, visit cool places, and learn over the summer while reading and experiencing new things.** We called our new program simply “Summer Experience” to capture the broad range of activities that children can do in the summer, including reading. **While keeping our communities interests and needs in mind, the library provides cutting edge programs that reap rewards based on the most current research about youth learning tools and engagement.** Reading is not the only way kids learn; hands-on play and exploration leads to more learning and potentially to even more reading. Our program expands upon reading to ensure that participants are reading, thinking, exploring, and experiencing new things.

All libraries closed Friday, October 18th for all staff training day – This year we are bringing Lindsey Housel from the Denver Art Museum to facilitate our all staff day. The Denver Art Museum has offered innovative, hands-on programming for several years and Lindsey is here to tell us their story. She will share examples of programming she has developed and give us tools to develop our own. Since we have realigned staffing at the library, we will have more time, moving forward, to engage our own customer in unique programs and events. Library Board members are also invited to attend this day.

Bigfork News – we are gathering updated bids for furniture, window coverings, shelving, and carpeting in Bigfork. We currently have about \$11,000 in grant and Foundation funding to begin this project and will probably need another \$10,000 to complete it. The Library Foundation is going to co-host (with the Bigfork Theatre) the Bigfork Chamber Sundowner on December 12th.

Columbia Falls News – We are working with CTA to devise a prototype/plan for the interior of the current Columbia Falls Branch Library. We hope to have the overall plan and budget completed by mid-November. Very similar to what we did here in Kalispell, we will pick those things that can be accomplished within a reasonable budget. There will be no structural remodeling, rather new furniture, shelving, painting, lighting, etc. We have about \$7500 already set aside for the Columbia Falls Project and we will ask the Columbia Falls Library Association to contribute to the reconfiguration/remodel.

Al Logan Trustee training video – Our current library board chair, Al Logan, was asked by the Montana State Library to participate in a training video for library trustees. The 22-minute video introduces public library trustees to several important statewide initiatives that support the mission of local public libraries. It is divided into three distinct segments:

1. Viewers meet State Librarian Jennie Stapp and learn about the statutory obligation of the State Library to support the public library system in Montana.

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2. Viewers meet Brett Allen, Federation Coordinator for the Pathfinder System, and learn about how Coal Severance Tax funds support public libraries.
3. Viewers meet Anne Kish, president of the Montana Library Association, and learn how MLS supports public libraries, librarians, and trustees.
We will use the video and facilitation guide for three training sessions at upcoming library board meetings.

Presentations in Helena re: At the Montana State Library Fall Workshops, I presented *Library Programs That Meet the Mission and More...* with Debbie Winlock from Page Public Library in AZ. And Connie Behe presented *Roving Customer Service, a model for implementing change*. The MLA leadership has asked that we re-present the programming session at the spring statewide meeting. I have also been asked by the Montana State Librarian to present at the Library Commission/staff training day in December. I will be the speaker who introduces the day, facilitates during the other sessions, and does a wrap-up of at the end of the day. It's an honor to be asked to present to the State Library Commission and staff.

Strategic Planning – the library board has approved our one-year “bridge” strategic plan, which I have attached. For the past six years we have used the Public Library Association's Strategic Planning process, which has served us well and build in measurement and evaluation for our organization. In our upcoming 3 – 5 year plan, we will keep the crucial pieces of the PLA process, but expand into something that better fits our organization. We are beginning that work now.

MEETING W/ DEBBIE PIERSON, GRANT WRITER RE: DISCUSSION OF CDBG PLANNING GRANT FOR SENIOR CITIZEN BUILDINGS

10:37:17 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Grant Writer Debbie Pierson, Clerk Kile

Pierson stated interest has been expressed in pursuing a CDBG planning grant to evaluate senior centers in the valley; Kalispell, Bigfork, Whitefish and Columbia Falls. She explained Flathead County is not eligible to apply for a planning grant at this time, but the City of Kalispell has an open slot and is willing to consider a potential application. Pierson pointed out the grant is for planning activities, so what they would be looking at is doing a preliminary architectural report evaluating the different centers to see what shape they are in and where we are at for the future. They will evaluate different alternatives; one is to do nothing or stay with status quo, as well as look at renovating the site they currently are in or possible relocation. She explained there are different challenges at different centers, and we will also add a couple different alternatives to the evaluation of the Kalispell Senior Center; that is whether they would tear down or rebuilt at the site and/or look at a combined site with the Flathead County Agency on Aging. A dollar match for every \$3.00 provided by CDBG is required, and the most you can request from them for this planning grant is \$30,000, so the county match if we use the whole amount is a minimum of \$10,000.

Commissioner Krueger made a **motion** to approve going forward with asking the City of Kalispell to sponsor the CDBG application and to commit up to \$10,000 as needed. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

DOCUMENT FOR SIGNATURE: MONTANA RANCH HAND CONTRACT, PARK & REC. DEPARTMENT (POLE BARN)

10:42:22 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Maintenance Director Jed Fisher, Clerk Kile

Commissioner Krueger made a **motion** to approve the document for signature. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

CONSIDERATION OF MAINTENANCE IMPROVEMENT BIDS: 1108 SOUTH MAIN BUILDING

10:43:17 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, Maintenance Director Jed Fisher, I.T. Technical Operations Supervisor Jae Carnsew, Clerk Kile

Fisher met with the commission and reviewed bids received for maintenance improvements at 1108 South Main. The following bids were summarized:

Hagestad Painting	\$ 8,094.00
Master Piece Carpet - up to	\$20,612.00
Millenium Access Cards thru Great Northern Lock & Safe	\$ 9,405.00
Concrete replacement - up to	\$12,155.00

General discussion was held relative to improvements and costs.

Commissioner Krueger made a **motion** to approve the maintenance bids for the 1108 South Main building up to the amounts stated. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Pence explained concrete costs will come out of one fund and the other maintenance work will come out of the \$200,000 that was set aside.

Carnsew reviewed bids received for I.T. work needed at 1108 South Main and the maintenance shop located next door.

Main infrastructure wiring	\$10,191.85
Adam Building internal wiring	\$ 4,215.63
Networking equipment for the Adam Building	\$ 7,824.00
***** includes hardware related items	
Maintenance internal house wiring	\$ 878.00
Optional item***extend county wireless	\$ 1,844.00

Commissioner Scott made a **motion** to approve. Commissioner Krueger **seconded** the motion. **Aye** – Holmquist, Scott and Krueger. Motion carried unanimously.

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CONSIDERATION OF H.R. TRANSMITTALS: FTE CHANGE, MATERIAL HANDLER/LIBRARY & SALARY ADJUSTMENT, MEDICAL DIRECTOR/ HEALTH DEPT.

10:49:50 AM

Present: Chairman Pamela J. Holmquist, Commissioner Calvin L. Scott, Commissioner Gary D. Krueger, Assistant Mike Pence, H. R. Director Tammy Skramovsky, Health Dept. Director Joe Russell, Executive Health Director Barbara Hinkley, Clerk Kile

Skramovsky stated a Library Material Handler position for 14 hours a week was vacated, and instead of posting that position and replacing it, they would like to redistribute the 14 hours to 4 other positions.

Commissioner Krueger made a **motion** to approve the H.R. Transmittal. Commissioner Scott **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

Skramovsky explained the H. R. Transmittal pertains to changing the Medical Directors salary to be in line with the physicians the Medical Director directs.

Commissioner Scott made a **motion** to approve the H.R. Transmittal. Commissioner Krueger **seconded** the motion. **Aye** - Holmquist, Scott and Krueger. Motion carried unanimously.

6:30 p.m. Commissioner Krueger: Fair Board meeting @ Fair Office

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on October 11, 2013.

FRIDAY, OCTOBER 11, 2013

The Board of County Commissioners met in continued session at 8:00 o'clock A.M. Chairman Holmquist, Commissioner Scott and Krueger, and Clerk Robinson were present.

NO MEETINGS SCHEDULED

At 5:00 o'clock P.M., the Board continued the session until 8:00 o'clock A.M. on October 14, 2013.
